

# ANNEX 4.5.

## Methods of Feedback



### Feedback Hand

What did the participants think of the workshop? What did they like, what came up short? The "Feedback-Hand" or "five-finger method" offers workshop leaders a simple way to get comprehensive feedback from participants.

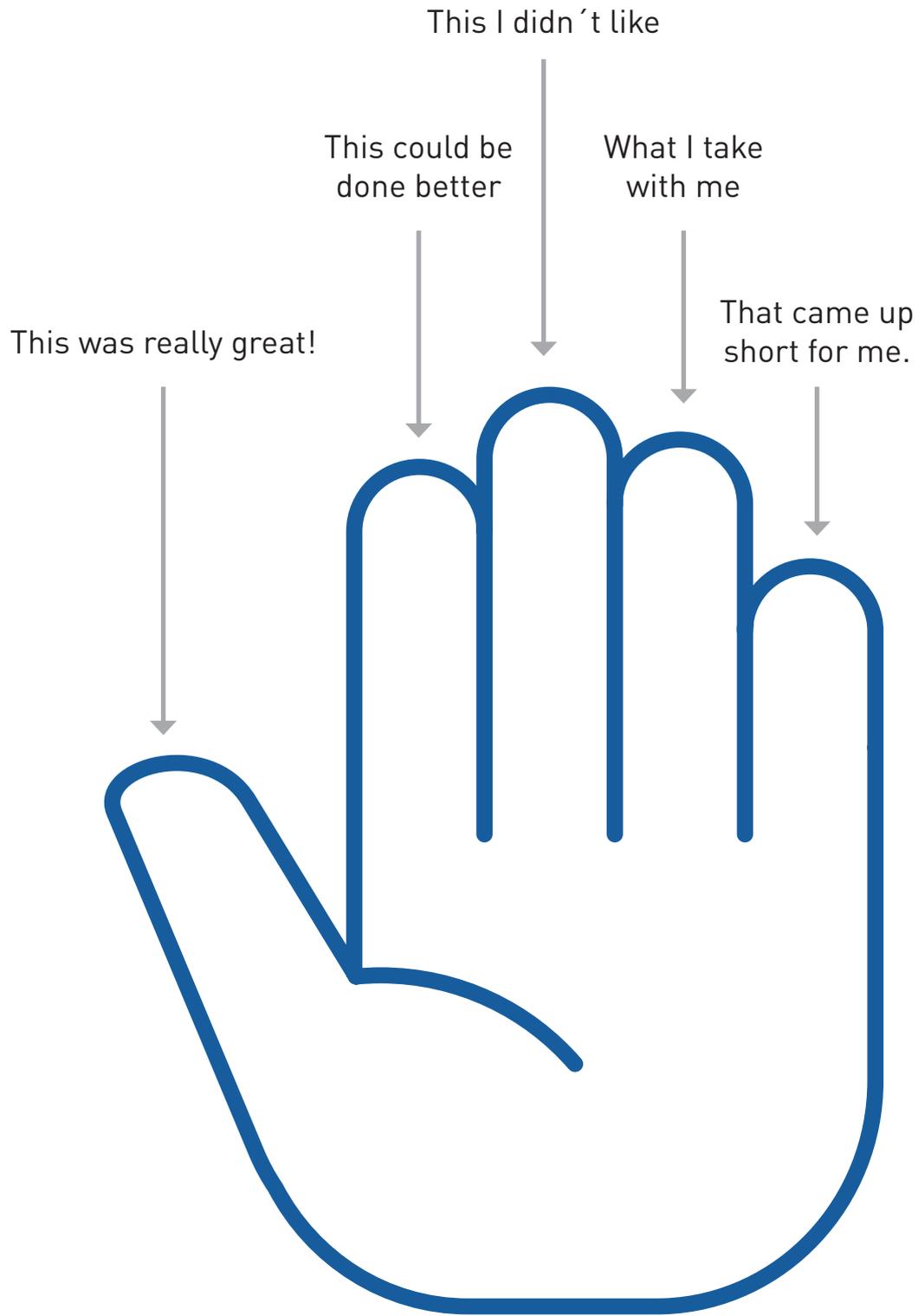


Material
• Blank A4 Paper for every person
• Pen

### Procedure

- Everyone puts a hand on a white A4 sheet and traces the contours.
- Every finger have a meaning and the participants should right their answer in the finger (see picture below)
- At the end the workshop leader collect the paper.
- If there is enough time, participants can be ask to present their feedback.

# ENDING



## Target circle

Did the workshop hit the mark? Were the students' expectations met? The "Target circle" offers workshop leaders a simple way to get comprehensive feedback from participants.

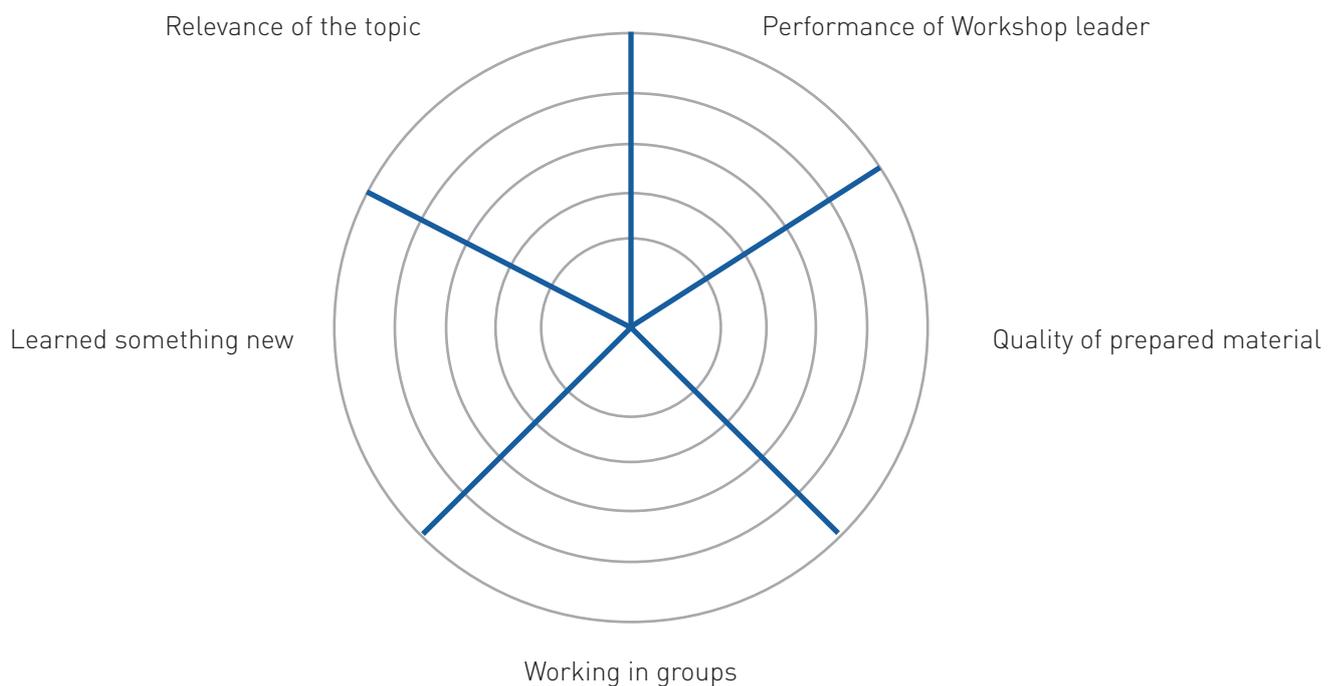


### Material

- Blackboard with prepared target
- A3 – A2 paper with prepared target

### Procedure

- Draw the target circle on a blackboard or big paper
- Fill the different parts with subjects you want to have feedback for
- Every student get one glue dot per part (in our example 5)
- The students glue their dot in every part: The closer a dot is glued to the center of the circle, the more positive the rating within the part.



## Thumb test

A feedback method that can be carried out quickly or incorporated at a later date is the thumb test. With help of the thumb the students show the personal opinion or with what they agree or disagree.



Material
<ul style="list-style-type: none"><li>• Prepared Questions for evaluation of the workshop</li></ul>



### Procedure

- The teacher names an aspect to be evaluated, e.g.:
  - The workshop leader was prepared
  - I could follow the information.
  - I understand the instructions.
  - My media usage will be changed after the workshop.
  - Now I have more knowledge about ...
- The students indicate their assessment with their thumbs.
  - The positions have the following meaning:
  - Thumbs up: "good" or agreement.
  - Thumbs horizontal: "average" or "I don't know" or "partly".
  - Thumbs down: "bad" or disagreement".

## Treasure Chest-Medicine case-Garbage

What did the participants learn in the workshop? What you can improve for the next workshop and which part you can skip? The feedback with the help of the three pictures Treasure Chest, Medicine Case and Garbage offers the workshop leader a simple way to get comprehensive feedback from participants.



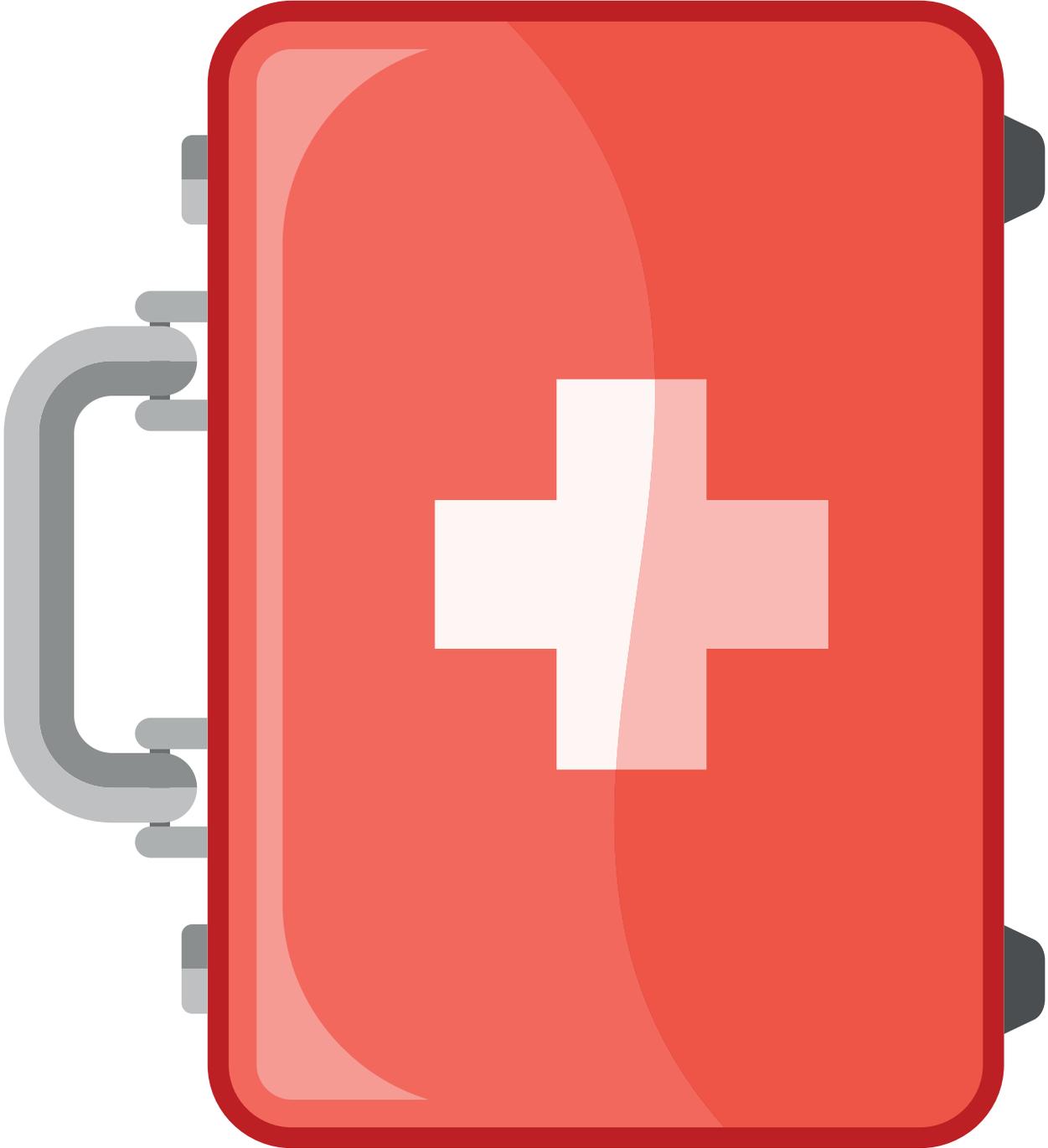
Material
<ul style="list-style-type: none"> <li>Printed pictures or digital version of pictures</li> </ul>
<ul style="list-style-type: none"> <li>For every person a pen (optional)</li> </ul>
<ul style="list-style-type: none"> <li>For every person 3 paper (optional)</li> </ul>

### Procedure

- Show the pictures on a screen or print them out and put in at the board
- Choose the way of feedback:
  - every person should tell which thoughts he or she had along the pictures  
or
  - every person get three small paper and write down their thoughts along every picture
- the meaning of the pictures are:
  - treasure chest: what went really well
  - medicine case: what have to be improve for the next workshop
  - garbage: what was not good or could be skipped for the next workshop







## Emoji

With the help of well-known emoji's the workshop leader gets a feedback from the students about the performance of the workshop.



### Material

- Three big Emoji's (printed out or selve drawn)

### Procedure

- Distribute the emoji's in different areas of the room so every student can see it.
- Name a statement or an evaluating phrase, e.g.:
  - Overall, the workshop was...
  - I like the issued topic...
  - Out of the workshop there are a lot of questions left
  - The performance of the workshop leader was...
- Every student should got to the emoji which represents his/her answer.





